

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1088816

Vendor Name: Cengage Learning, Inc.,D/B/A Gale

Check Details:

Check Number: E0106541

Check Amount: \$ 136.42

Check Date: 3/26/2025

Invoice Details:

Invoice Number: 87036539

Invoice Date: 3/18/2025

PO Number: B0002211

Voucher Number: V0879013

Document Type: AP Invoice

Document Below

DIRECT ALL CORRESPONDENCE TO:
CENGAGE Learning
10650 Toeppen Drive
Independence, KY 41051

Bringing you resources from:
Cengage Learning
National Geographic Learning
WebAssign, Learning Objects, Ed2Go

ORIGINAL INVOICE

NO. 87036539

Date 03/18/25

Page 1 of 1

Order No. 51056384SE

Phone: 1-800-354-9706

Cengage is no longer accepting FAX communications

Federal ID No.: 59-2124491

Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001

Canadian Q.S.T#/T.V.Q.: 1023272543

SAN: 2002213

ACCOUNT NO.

4235767

ACCOUNT NO.

4235767

BILL TO COLLEGE OF DUPAGE LIBRARY
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

SHIP TO COLLEGE OF DUPAGE LIBRARY
425 FAWELL BLVD
GLEN ELLYN IL 60137-6599

3/21/25 BO 2211

		PURCHASE ORDER NUMBER	PAYMENT DUE	TERMS	FOB SHIPPING POINT		
QUANTITY		2211CK	04/17/25	Net 30 Days	COL/3RD P		
SHIPPED	PENDING	ISBN	TITLE / AUTHOR / EDITION		PRICE	DISCOUNT	NET AMOUNT
1		9780357925775	ADOBE DESIGN COLLECTION REVEALED STUDENT EDITION Botello002		131.95	10.00	118.76
1	Total Qty					SUBTOTAL	118.76
						TRANS & HDLG	17.66
						</	

DETACH: THIS PORTION MUST BE RETURNED WITH YOUR PAYMENT

PURCHASE ORDER NUMBER	INVOICE DATE	INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE	AMOUNT DUE
2211CK	03/18/25	87036539	4235767	04/17/25	136.42

RETURN THIS STUB WITH PAYMENT TO:

MAIL CHECKS TO: Cengage Learning Inc
PO BOX 936743
ATLANTA, GA 31193-6743

WIRE TRANSFERS:

Wells Fargo
ABA 121000248
ACCT 4437861149
SWIFT WFBIUS6S

RETURN BOOKS TO:
CENGAGE LEARNING
Distribution Center
10650 Toeppen Drive
Location 02
Independence, KY 41051

As of 04/01/16, Cengage accepts credit & debit cards for proforma and point of sale orders only. To set up ACH or update your existing ACH information for after invoice payments, email ACH vendor forms to clarky@cengage.com

ALL CLAIMS AND SHIPPING ERRORS MUST BE REPORTED WITHIN 30 DAYS AFTER THE INVOICE DATE

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 2211 Cengage Invoice 87036539

"Miller, Larisa" <millerl@cod.edu>

Fri, Mar 21, 2025 at 04:42 PM UTC

CC:

BCC:

BO # 2211 Cengage Invoice 87036539

Larisa Miller

College of DuPage Library

Supervisor Acquisitions

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664 (v)

millerl@cod.edu

1 attachment

cengage invoice 87036539.pdf